

ARTICLE III. All boys and girls living in.....
community between the ages of 10 and 18
 years, inclusive, shall be eligible for membership, others
 under 10 years or over 19 years may be associate members.

ARTICLE IV. Sec. 1. The officers of this club shall
 consist of a president, vice president, secretary, and treas-
 urer, and local leader or supervisor and there may be
 chosen in addition three adults (men or women) who shall
 act in the capacity of an advisory board.

Sec. 2. A majority vote shall constitute an election.

ARTICLE V. Duties of officers.

ARTICLE VI. The order of business for all regular
 meetings shall be as follows:

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| 1. Call to order. | 7. Considering new names
for membership. |
| 2. Reading of minutes of
last meeting. | 8. Adjournment of busi-
ness meeting. |
| 3. Roll call (pertaining to
club projects). Discus-
sion of roll call. | 9. Regular program—lec-
tures, addresses, songs,
or discussions by visit-
ors. |
| 4. Old business. | 10. Recreation or refresh-
ments. |
| 5. New business. | |
| 6. Voting in new members. | |

ARTICLE VII. Committees for special purposes may be
 appointed by the president at any time. Regular commit-
 tees: Program committee and executive committee.

BY-LAWS

ARTICLE I. There shall be an annual (or monthly) due
 of \$.....to be paid by each member for the
 purpose of defraying the cost of entertainments, exhibits,
 etc. (This may be omitted.)

ARTICLE II. The officers shall be elected by ballot at the annual election in.....of each year. (Elections may be made more often if preferred.)
(month)

ARTICLE III. The regular meeting of the club shall take place each.....at.....
(name of week) (name of building)
on the.....
(day of month)

ARTICLE IV. Sec. 1. A quorum shall consist of.....
.....of the membership of
(usually two-thirds)
the club.

Sec. 2. This constitution may be amended by a vote of
.....of the members present at any
(usually two-thirds)
regular meeting.

SUGGESTIONS TO LEADERS

1. Select an advisory committee of 3 members, who will support club work. These members may be a banker, a farmer, a prominent woman, or a school man or woman. Keep this committee informed as to the club activities.
2. See that the organization of the club is completed according to state requirements.
3. See that each member is provided with all necessary blanks, records, supplies, etc.
4. See that each member understands clearly the club rules and knows how to use blanks, records, etc.
5. See that the club secretary is provided with a secretary's book and that all records and reports are kept up to date, not only by the secretary but by individual members.