The high-school series, comprising a number of manuals designed to assist secondary school teachers in the subjects of the high-school curriculum, is published by the Committee on High-School Relations.

From the Washburn Observatory are issued the Publications of Washburn Observatory; from the Agricultural Experiment Station, bulletins and annual reports; and from the Agricultural Extension Office, circulars dealing with farming and home making.

STUDENT EXPENSE
UNIVERSITY CHARGES

_The University reserves the right to alter any of these charges without notice._

**SEMESTER FEES FOR RESIDENTS AND NON-RESIDENTS**

<table>
<thead>
<tr>
<th></th>
<th>RESIDENTS</th>
<th>NON-RESIDENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>All Colleges and Schools except Law and Medicine</td>
<td>$48.00</td>
<td>$148.00</td>
</tr>
<tr>
<td>Law School</td>
<td>55.00</td>
<td>155.00</td>
</tr>
<tr>
<td>Medical School</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1st, 2nd, and 3rd years</td>
<td>112.50</td>
<td>212.50</td>
</tr>
<tr>
<td>4th year</td>
<td>75.00</td>
<td>175.00</td>
</tr>
</tbody>
</table>

These fees include membership in the Memorial Union, Infirmary hospitalization privileges and a laboratory-library charge.

**Exceptions and Remissions.** The following exceptions to and remissions of the above semester fees are established:

(a) The Memorial Union portion of the semester fee will be remitted for life members of the Memorial Union.

(b) Students, except those registered in the Medical School, who elect five credits or less for the semester may pay a fee of $6.00 per credit for residents and $18 per credit for non-residents. Infirmary and union privileges are excluded. No late registration fee will be charged.

(c) Adult residents of Wisconsin are permitted to audit one course per semester upon payment of $2.50 per credit provided the consent of the dean or director of the appropriate school or college is first obtained. Infirmary and Union privileges are excluded. No late registration fee will be charged.

(d) Students entering after half a semester has elapsed shall pay half of the semester fees. No late registration fee will be charged.

(e) When any candidate for a Ph. D. degree holding an official University appointment shall have paid to the University as a graduate student seven semester or summer session fees, he is permitted to enroll on payment of a semester fee of $15 as long as he shall continue to hold such official appointment. In the administration of this rule, one but only one, eight-week summer session fee or its equivalent may be counted as two of the seven fees above mentioned.

(f) Graduate students who are members of the teaching and research staff of the University, fellows and scholars, honorary fellows and honorary scholars, members of the State Geological and Natural History Survey, members of the technical staff of the Forest Products Laboratory, staff members of the United States Department of Agriculture stationed at the University and engaged in research, technical experts employed in any department of the state government, and officers of the United States Army detailed as students by proper authority are entitled to remission of the non-resident tuition fee.

The general rule as to exemption from the non-resident tuition for instructors and assistants is that the exemption applies only to those whose stipend amounts to at least
$400 per academic year (or $200 per semester). Those with lesser stipends will be required to pay the non-resident tuition.

(g) Honorary fellows and honorary scholars are entitled to remission of $39.50 of the semester fee and to remission of the non-resident tuition fee.

(h) Candidates for the master's or doctor's degree who are not enrolled at the time they present themselves for examination are required to pay a registration fee of $10.

(i) Residents of other states may be entitled to a reduction of the regular non-resident tuition of $100 per semester in accordance with the provisions of paragraph V under Non-Resident Tuition below.

**Non-Resident Tuition.** Tuition of $200 per academic year, or $100 per semester is charged students in all schools and colleges of the University who are non-residents of this state.

I. Any adult student who has been a resident of the State for one year next preceding his first admission to the University and as long as he continues to be a resident of the State is not charged the non-resident tuition.

II. Any minor student whose parents have been bona fide residents of this State for one year next preceding the beginning of any semester for which the student registers in not charged the non-resident tuition.

III. Any adult student who has entered the University and paid non-resident tuition for four academic years, and has become and continues to be a resident of this State is not charged the non-resident tuition.

IV. Any adult student who has paid non-resident tuition for one semester or more and has continuously been a resident of this State for the four-year period following his admission to the University, and so long as he continues to be a resident of this State is not charged the non-resident tuition.

V. The Regents of the University, acting under the provisions of Section 36.16 (C), Laws of Wisconsin, 1937, established the following departures from the standard $200 annual non-resident tuition. These departures apply only to residents of other states maintaining a state university whose non-resident fee for residents of Wisconsin is less than $200 per year; provided that

(A) These non-residents, if undergraduates, have completed at least two semesters' work on full programs at the University of Wisconsin and have earned a scholastic average of two or more grade-points per credit on full programs during the last two semesters of their attendance at Wisconsin; or that

(B) These non-residents, if Law, Medical, or Graduate School students (a) enter the University of Wisconsin from accredited institutions with a scholastic average of two or more grade-points per credit on all work at the other institutions; or (b) have made a scholastic average of two or more grade-points per credit (or its equivalent in the case of the Law School) on full programs during the last two semesters of their attendance at the University of Wisconsin; provided, that any subsequent work at any other accredited institutions has been of like quality.

For those students who have qualified in accordance with the above requirements, the amount of reduction from the regular $200 non-resident tuition will be as follows:

1. For residents of those states which have for their university an annual non-resident tuition of more than $100 but less than $200, the reciprocal non-resident tuition for attendance at the University of Wisconsin will be the same
amount as is assessed residents of Wisconsin who attend the state university maintained by such other state.

2. For residents of those states which have an annual non-resident tuition of $100 or less, the reciprocal non-resident tuition for attendance at the University of Wisconsin will be the minimum amount of $100 annually.

Finally, it will be understood that the continuance of the privilege of the reduced fee for any given student will depend upon the maintenance of the level of scholarship required for admission to the privilege.

**Payment**: All fees must be paid at the beginning of each semester. A fine of $3.00 is charged for late registration, applicable to all students paying fees after the first day of instruction. The first day of instruction shall be the beginning of regular classes for the semester. An additional fine of $3.00 will be assessed students who have not paid their fees within three weeks from the first day of instruction. Students who fail to pay the fees assessed when due will be barred from classes on orders of the Registrar.

Students who register during any semester, attend classes without paying fees, and then withdraw from the University, will, upon re-entering the University, be assessed delinquent fees according to the following schedule: withdrawal during the first two weeks, 20%; during the third and fourth weeks, 40%; during the fifth and sixth weeks, 60%; during the seventh and eighth weeks, 80%; after the eighth week 100%.

**Refunds.** The cashier, upon recommendation of the Registrar, is authorized to make refunds of semester tuition and fees on the following basis to students withdrawing from the University: withdrawal without attending classes 100%; withdrawal within two weeks from the first day of instruction, 80% refund; within four weeks, 60%; within six weeks, 40%; within eight weeks, 20%; after eight weeks, no refund. Students entering after regular registration days and withdrawing within eight weeks from the first class day will, upon recommendation of the Registrar, be allowed refunds according to the above schedule based on the time actually in residence. No claim for remission of fees will be considered unless such claim is presented during the fiscal year to which the claim is applicable. No fees are refunded in case a student is suspended for disciplinary reasons.

**Wisconsin High School.** In the Wisconsin High School tuition for residents is $30 per year for the seventh and eighth grades and $40 per year for the ninth to twelfth grades, and for non-residents tuition is $45 per year. Fees are payable in three installments.

**Summary of Expenses**

Although it is difficult to give a definite set of figures, it is reliably estimated that student expenses average approximately $700 per academic year, exclusive of clothing transportation to and from Madison, and non-resident tuition. Many students spend more than $700, but others are able to manage for as little as $450 without doing any outside work. The largest items of expense are charges for University fees and for board and room. Charges for University fees have been outlined in the preceding pages; the following pages carry a detailed discussion of costs for room and board. Clothing, transportation, textbooks and materials, laundry, and sundry personal items make up the balance of the student's costs.

**Self-Support**

The University Student Employment Bureau is maintained to assist men and women students who are partly or wholly self-supporting during their attendance at the
University. More than half of the students at the University of Wisconsin must depend upon themselves for part or all of their resources.

A student should not expect to secure a definite job before he arrives in Madison to stay. The employer usually requires a personal interview. He often wants help on very short notice so that it is necessary to send a student who is in Madison and ready for immediate employment. The number of applicants is far greater than the number of available jobs.

Students who enter should have enough available to pay all necessary expenses for at least the first semester ($200 to $250), exclusive of the non-resident tuition, clothing, and travel expenses. It usually takes a semester to make adjustments, and it often takes longer to find suitable employment. In case no work is available, this reserve fund furnishes a margin of safety and enables the student to complete the semester. Students who have been unable to find work and who have no reserves for the second semester should not assume that the University will be prepared to finance them.

The National Youth Administration program enables the University to give part-time employment during the regular school year to a number of needy students who earn, on the average, $14 monthly. The program is limited to students who are United States citizens and who are between 16 and 24 years of age inclusive. Those who are interested in the possibility of obtaining NYA employment are advised to communicate with the University Registrar.

The student employment bureau is called upon to furnish students as houseworkers (principally women students) in private homes in exchange for room or room and board; stenographers, typists, clerks, waiters, and waitresses, dishwashers, cooks, janitors, bell boys, clothes pressers, musicians, repairmen, window washers, house cleaners, gardeners, tutors, skilled tradesmen and technical workers.

Part-time teaching, technical, semi-professional, and departmental work in the University or in Madison business concerns is usually handled by graduate students or upperclassmen who have been in attendance here.

Much student work is temporary, but many students, when they become acquainted here, are able to secure work which enables them to complete their courses successfully. It is essential—

1. to start with at least $200 to $250 available;
2. to have good health, be willing to forego some good times and unnecessary participation in outside activities, and to have reasonable scholastic ability;
3. to be dependable and to consider a job as a business proposition;
4. if the study load is too heavy, to carry a reduced program of classes in order to do justice to school work, to the job, and to one's health.

Upon arrival in Madison, students in need of work should apply to the Student Employment Bureau, Memorial Union Building. Working students may obtain copies of regulations which govern student wages and hours at the bureau.

LOAN FUNDS AND UNDERGRADUATE SCHOLARSHIPS

The State Legislature, the Regents and a number of friends of the University have from time to time contributed various sums of money to be used for the assistance of students of limited means and good character. The income from some of these special funds is available in the form of scholarships, which are awarded annually to a limited number of individuals selected on the basis of scholastic attainment and financial need. The income from certain other funds is available for emergency loans to students in urgent need. In general, such loans are made for periods of less than a year, are limited in amount, and are available only to students who have attended the University a minimum of one semester with a satisfactory scholastic average. In
view of the keen competition for scholarships among students who have been in residence at the University for at least one year, there is ordinarily little opportunity to consider the applications of new students. In general, both types of funds are administered by a faculty committee on loans and undergraduate scholarships, to which application should be made for information or assistance.

SCHOLARSHIPS

Scholarships Available to Freshmen. A limited number of cash scholarships ($50 to $75 each) may be available to incoming students who are residents of Wisconsin. Applications should be in the hands of the Chairman of the Committee on Loans and Undergraduate Scholarships before July 1st. The letter of application should include a statement of the individual's choice of work in the University and his financial needs, an official transcript of the high-school record, and three or four letters of recommendation.

Five scholarships of $100 each will be awarded to freshmen in the agricultural courses who are residents of Wisconsin. An essay on an assigned topic must be presented together with certain references, before August 15. For further information write Assistant Dean I. L. Baldwin, College of Agriculture, Madison, Wisconsin.

Wisconsin High-School Scholarships, which entitle the student to remission of $39.50 of their semester fee are distributed annually to graduates of Wisconsin public high schools and accredited private secondary schools whose parents or guardians are residents of Wisconsin. The number of scholarships from each school is determined by the number enrolled, in the following manner: schools enrolling under 250, the student ranking first in scholarship; schools enrolling from 250 to 750, the two students ranking first and second in scholarship; schools enrolling 750 or more, the three students ranking first, second and third in scholarship. The scholarship is available only during the year immediately following graduation from high school. Applications for these awards should be filed with the Registrar before September first.

Non-Resident Scholarships—For the remission of non-resident tuition to a number of needy and worthy students, upon the basis of merit. The annual number of these scholarships is about 150. They are available for graduates as well as undergraduates.

Victor E. Albright Scholarship Fund—Two annual scholarships of $100 each to be awarded to graduates of high schools in Dane County who attended the same high school during their junior and senior year.

Chicago Alumnae Scholarship—For a woman student, preferably from the Chicago District.

American Association of University Women Scholarships, Madison Branch—The Lois K. Rosenberry Scholarship and the Annie Dinsdale Swenson Scholarship of $100 each are awarded in alternate years, one or the other scholarship being given each year, to women students, preferably of junior or senior standing.

Class of 1936 Memorial Scholarship Fund

Amelia E. H. Doyon Scholarships—Two scholarships for women who have attended the University of Wisconsin for at least one year.

William J. Fisk Scholarships—Awards made annually.

Kohler Family Scholarship Fund—Endowed by the Kohler family, of Kohler, Wisconsin, to encourage attendance at the University by deserving graduates of the public high school of Kohler.
KAPPA KAPPA GAMMA SCHOLARSHIP—For women students.

HARRIET SAUTHOFF KRONCKE SCHOLARSHIP FUND—For students interested in the advanced study of German.

FANNIE P. LEWIS SCHOLARSHIPS—For women students.

LA VERNE NOYES SCHOLARSHIPS—For students who have participated in the Great War, or for the children of veterans. Scholarships are applicable, in whole or in part, to fees. Applications should be made by September first.

OMICRON NU SCHOLARSHIPS—$250 annually for a woman in Home Economics of junior, senior or graduate rank, awarded by the Faculty Committee of Omicron Nu.

EVA S. PERLMAN MEMORIAL SCHOLARSHIP—$50 for women students majoring in the Department of Economics.

PI LAMBDA THETA SCHOLARSHIPS—$25 awarded in February to the second semester senior woman in the School of Education or completing the requirements for the Teachers' Certificate who has maintained the highest scholastic average during the last five semesters of her previous attendance at the University.

HARLAN B. ROGERS ATHLETIC SCHOLARSHIP—Awarded annually to a male student in one or more of the recognized branches of competitive athletics. Candidates must take at least one subject which deals principally with the problems of government.

ISRAEL SHRIMSKI SCHOLARSHIP FUND—For men and women.

SIVYER EDUCATIONAL FUND—At least two scholarships annually, designated as the Sivyer Scholarships.

CHRISTINE MARGARETHA STEENBOCK FELLOWSHIP—Endowed by Professor Harry Steenbock and his sister, Mrs. Robert Bruce Brinsmade, in honor of their mother, for seniors in Home Economics.

HENRY STEENBOCK FELLOWSHIP—Endowed by Professor Harry Steenbock and his sister, Mrs. Robert Bruce Brinsmade, in honor of their father, for seniors in Agriculture.

CHRISTIAN R. STEIN STUDENT AID FUND—Awarded annually to a student who has been in attendance for at least one year.

J. STEPHENS TRIPP SCHOLARSHIP—Awarded annually to students, graduate or undergraduate from Sauk County, Wisconsin.

MARTHA GUNHILD WEEK SCHOLARSHIP—For a woman student in chemistry.

WISCONSIN ALUMNI RESEARCH FOUNDATION UNDERGRADUATE APPRENTICESHIPS—For seniors in the natural science fields. For 1941-42 there will be 20 awards in the amount of $250 each.

WISCONSIN WOMEN'S ATHLETIC ASSOCIATION SCHOLARSHIP—Two scholarships of $50 each awarded annually to undergraduate women.

LOANS

Recipients of loans from the University are required to respond promptly to communications from the Secretary of the Regents. By Regent action, "A student's diploma shall be withheld and all requests for official transcripts or information regarding his record shall be denied until either payment or satisfactory arrangement for payment
of loans from the student loan funds be made with the Secretary of the Regents. A student in residence who has, for thirty days or more, ignored statements regarding his loan shall be excluded from classes until he has made satisfactory arrangements regarding it with the Secretary of the Board of Regents."

Unless otherwise indicated below, applications for loans should be made to the Manager of Student Loan Funds, Administration Building.

STATE UNEMPLOYMENT STUDENT LOAN FUND—For residents of Wisconsin.

AGRICULTURAL LOAN FUND—For information address the Assistant Dean, College of Agriculture.

MRS. WILLIAM F. ALLEN MEMORIAL LOAN FUND—For women students.

ALPHA EPSILON PHI LOAN FUND—For women students, preferably upperclass students, in the College of Letters and Science.

BETA SIGMA OMICRON SCHOLARSHIP LOAN FUND—For senior or graduate women students. Preference given to members of Beta Sigma Omicron Sorority.

ARCHIBALD W. CASE LOAN FUND—For engineering students. For information address the Dean, College of Engineering.

CHICAGO ASSOCIATION OF WISCONSIN ALUMNAE LOAN FUND—For women students. Preference given to juniors and seniors.

CLASS LOAN FUNDS—For men and women students. Established by the classes of 1885, 1898, 1912, 1913, 1914, 1916, and 1934.

ALPHA OF CORINTO LOAN FUNDS—For women students in the School of Journalism.

AVA L. COCHRANE MEMORIAL LOAN FUND—For men and women students.

EMERY LOAN FUND—For women students.

ARTHUR END MUSIC LOAN FUND—For information address the Director of the School of Music.

ENGINEERING LOAN FUND—For engineering students, upon recommendation of the Dean of the College of Engineering.

THE WISCONSIN ENGINEER LOAN FUND—For engineering students, upon recommendation of the Dean of the College of Engineering.

CORA RODERMUND EVANS LOAN FUND—For deserving students in the Medical School, upon recommendation of the Dean of the Medical School.

GEORGE CONVERSE FISK LOAN FUND—Preference given to students in the Department of Classics.

GRADUATE CLUB LOAN FUND—For graduate students in the last semester of their work toward a doctorate, upon recommendation of the Dean of the Graduate School and a designated member of the Graduate Club Council to be elected by the members of the council.

GRADUATING CLASS LOAN FUND—For men and women students.

HENRY A. AND MINNIE P. HUBER SCHOLARSHIP LOAN FUND—For scholarship loans to Dane County farm boys and girls who are interested in the study of agriculture and farm management. For information address the Assistant Dean, College of Agriculture.

JOHN A. JOHNSON STUDENT AID FUND—For men and women students.

BURL W. JONES LOAN FUND—For students in the Law School, upon recommendation of the Dean of the Law School.

E. R. JONES LOAN FUND—For students in the College of Agriculture.

KEMPER K. KNAPP LOAN FUND—For men and women students.
GENERAL INFORMATION

HENRY KOPLIK MEMORIAL LOAN FUND—Available to students in the College of Letters and Science.

KUPPENHEIMER LOAN FUND—For men students.

LAKE MONONA WILD LIFE SANCTUARY LOAN FUND—Preference given to Indian students.

HAZEL MANNING STUDENT LOAN FUND—For juniors and seniors in Home Economics.

THOMAS J. MARSTON LOAN FUND—For undergraduate men and women.

MEDICAL SCHOOL LOAN FUND—For students in the Medical School, upon recommendation of the Dean of the Medical School.

ANN M. OPPER SCHOLARSHIP LOAN FUND—For women students who are majors in education and who are residents of Wisconsin.

GUSTAVE AND MELALINE OPPER SCHOLARSHIP LOAN FUND—For men and women students who are residents of Wisconsin.

WOMEN'S AUXILIARY, WISCONSIN PHARMACEUTICAL ASSOCIATION LOAN FUND—For a student in Pharmacy who is a daughter or a son of a Wisconsin druggist. Recommendations for loans are made by the Director of the Course in Pharmacy.

PHARMACY LOAN FUND—For students in Pharmacy. Preference to be given to women students.

PHI BETA LOAN FUND—For graduate students.

PHI DELTA GAMMA LOAN FUND—For women students in the Graduate School. Preference to be given to members of Phi Delta Gamma.

PI LAMBDA THETA LOAN FUND—For women students preparing to become teachers.

JOHN J. POSEHL LOAN FUND—For pharmacy students, upon recommendation of the Director of the Course in Pharmacy.

HARRY S. RICHARDS LOAN FUND—For students in the Law School, upon recommendation of the Dean of the Law School.

ALEXANDER H. ROGERS LOAN FUND—For men and women students.

SECRETARY'S LOAN FUND—For information address the Secretary of the Regents, Administration Building.

SERVICE SCHOLARSHIPS—The Regents may grant loans of not more than $400, during the last year required for any degree in the University, to students of exceptional merit who have been recommended by the department of their major subject. The borrower promises to serve the State for a year or two as an apprentice in a position previously determined by the State Director of Personnel and to repay the loan during this period.

ISRAEL SHRIMSKI LOAN FUND—For men and women.

ISRAEL SHRIMSKI STUDENT AID AND LOAN FUND—For men and women.

SIGMA DELTA EPSILON LOAN FUND—For graduate women. Preference given (1) to members of Sigma Delta Epsilon and (2) to other graduate women students in science. Loans made upon recommendation of the Dean of Women, Dean of the Graduate School, and Assistant Dean of the College of Agriculture.

SIGMA XI LOAN FUND—For men and women students. Preference given to those who are near the doctorate degree.

BERTHA E. STOPPENBACH LOAN FUND—For Music School students.

HENRY STRONG LOAN SCHOLARSHIPS—For upperclass men and women students under the age of twenty-five years.

THETA SIGMA PHI JOURNALISM FUND—For journalism and pre-journalism students, upon recommendation of the Director of the School of Journalism.

THE MAJOR LYMAN C. WARD MEMORIAL LOAN FUND—For men students. Preference given to undergraduates.
Elizabeth Waters Loan Fund—For women majoring in physical education, upon recommendation of the Director of the Course in Physical Education for Women.

Wisconsin Alumni Club of Minneapolis Loan Fund—For women.

Wisconsin Alumni Association Loan Fund—For undergraduate men and women.

Room and Board

The University Residence Halls

Halls for Men. The university halls for men are located on the lakeshore below Observatory Hill on one of the most beautiful sites in the state, away from the city, yet convenient to class and lecture. The location has every physical advantage: the lake with its opportunity for summer and winter recreation; adjacent playing fields for intramural sports; the privacy of a little community by itself, yet truly a part of the University. The halls are modern and fireproof, the student rooms attractive and well furnished; here the undergraduates live under the supervision of a University-appointed house fellow. Recreation space within the halls is abundant, and there are two large lounges, the Rose Taylor Room and the Pine Room, the latter a combined lounge and luncheon room.

Tripp and Adams halls, built in quadrangular form around common court accommodate 30 men in each of the 16 houses or units. Meals are served in the adjacent Van Hise dining rooms.

To the west of the Van Hise units are the eight Kronshage houses, with accommodations for 80 men in each. Meals are served cafeteria-style in the Kronshage dining unit. Four of the houses are cooperative, in which the men share in the work of the house and pay a correspondingly lower rate.

All residents belong to the men’s halls association and pay a nominal fee for the support of this association which provides periodicals, sponsors the social and athletic programs, and supervises the operation of the rifle range, camera club, workshop, store, barber shop, music room, game room and library.

Charges for room and board are payable in advance by the quarter.

In Tripp and Adams halls single rooms with board are $366-$386 a year; a few larger rooms are available at slightly higher rates. Double rooms with board are $351 a year a person.

In the Kronshage houses with maid service, double rooms with board are available at $310-$315 a year a person.

Mack, Jones, Swenson, and Gilman houses are cooperative. Mack House is open to men who work for their meals at the Memorial Union or in any of the university halls for women; the rate here for adouble room is $75-$80 a year a person. In Jones, Swenson, and Gilman houses the rates for double room and board are $280-$285 a year a person.

In all units bed linen is furnished and laundered by the University; all rooms are fully furnished except that in the cooperative units the men furnish their own blankets. All residents provide for their personal laundry and towels.

Halls for Women. Chadbourne and Barnard are adjacent to the lakeshore, surrounded by wool and shade, at the foot of the hill, convenient to library and class rooms, these attractive halls have for years been popular student homes. Each hall has its head resident, a university faculty woman. House organizations govern the halls and cooperate with the head residents in stimulating interest in many valuable opportunities of college life. These organizations charge nominal dues to meet a portion of the cost of the social and cultural program of the halls. Charges for room and board are payable in advance by the quarter. Single rooms with board