make schedules of courses for the three terms, at the time of registration.

A record of work from the school for which credit is to be requested together with subjects, semesters taken, standings and certificate of graduation or attendance signed by the high school principal should be sent to T. L. Bewick, Director of the Short Course, a month before you wish to enter so there will be time to pass on records and plan schedules before registration day. Do not delay in having records sent to Madison.

**Regulations of Short Course**

In addition to regulations given in other sections of this circular the following have been adopted by the Short Course Committee. If a subject is elected by a student it cannot be dropped unless permission is secured from the Short Course Committee.

A standing of 60 or over in every subject is required for a Short Course certificate.

Make-up examinations shall be held on the last Saturday afternoon of the term.

On the last Tuesday afternoon of the third term candidates for certificates may take examinations for the removal of any failure.

Students having more than three failures upon closing day can remove them only by repeating in class the work in which such failures were incurred.

Students not in classes between 8 and 4:30 except during noon intermission are expected to study in their rooms or in the library.

The College of Agriculture will not offer particular subjects of the second year or extended schedule unless elected by at least eight students.

The minimum amount of work during any one term is 4½ credits and the maximum is 6 credits exclusive of physical education and parliamentary practice, unless an average standing of 85 has been obtained the preceding term.

Students must take the examinations in all courses whether or not needed for graduation.

Certificates may be given for each 16 credits of work com-
pleted by Short Course graduates who return and complete additional subjects.

In special cases where students of the Short Course meet the University entrance requirements for collegiate courses the Executive Committee will consider granting of credits for Short Course subjects in which a grade of 70 per cent has been recorded.

Satisfactory home project work may be substituted for one and one-half credits in either the first or second year schedule. This credit is granted only upon presentation of satisfactory final records as required in Boys' and Girls' Club Work of the state or its equivalent.

EXPENSES

The expenses of the Short Course consist of general and college fees as follows:

**General Expenses.** The chief expenses are for room and board. The following are estimates for the year as secured from student reports for the winter of 1923-24:

- Room—average price of $3 per person per week. $45 per year
- Board—average of $6.50 per week $97.50
- Books—supplies, etc., and miscellaneous $20.40

The expenses for room and board depend on the requirements of the individual and his willingness to room at a distance from the college section. Two or more students taking a room or suite of rooms materially lessens the expense. Board depends on the demands of the individual. The execu-